



How to order WSU Tech books from the Shocker Store

1. The link to order your books is available in your MyWSU Tech student portal. It is located on the WSU Tech tab. A copy of these instructions are also available at the same location.
2. After selecting the WSU Tech campus, you will enter the front page of the Shocker Store. Along the top right portion of the page, select the menu item “Course Materials”.
3. On the next screen, click on “Order My Textbooks”. It will open another landing page and click the button labeled “Let’s Get Started”.
4. There are two options for ordering your books. You can “Shop by Schedule” or “Shop by Course”. You can “Shop by Schedule” by entering in your Student ID and pressing “View Your Materials. If it doesn’t find your ID, use “Shop By Course”. You may need your schedule to enter class information.
 - Under Shop by Course, select the term you plan to attend. In the right column, look up your course ID by the prefix of the class (for example MCD 101) or CRN listed on your schedule.
 - Click the plus sign next to “Add Another Course” to add additional classes.
 - When you have completed your entries, click on the arrow at the bottom of the screen “View Your Materials”
5. Select the type of books (New, Used, Digital) and add them to the cart. You must add each book to the cart. When finished, click the arrow at the bottom of the screen “Proceed to Checkout”.
6. The next screen will show you a view of your shopping cart. Please review your selection and click the button “Check out Now”. You can also select “Check out with PayPal” if you would like to use this option.
7. If you have an account, enter your email address and password. If you don’t have an account, create your account with your email address and self-created password.
8. The next page will ask for your billing address. The billing address must match the address on your credit card or bank account.
9. You have the option to pay with a credit card or use financial aid. The financial aid option is for students who have completed financial aid or have a voucher from a 3rd party payer. You can verify your financial aid amount on your MyWSUTech student portal or with the financial aid office. 3rd party payers should verify that they have their voucher on file before ordering their books. At the bottom of the screen, select “Choose Your Shipping Method”.
10. Select the shipping option for getting your books. It will show the estimated delivery date for your shipping choice. Click the button “Review Your Order” and verify that everything is correct. Confirm your order and you are done! The books will be shipped to your shipping address.